

PERMIT EXPIRES ON:.....

WORK PERMIT - Port of Geelong

GeelongPort Pty Ltd (ABN 50 003 996 594)

For issue to:

- GeelongPort contractors performing activities of any kind within GeelongPort facilities.
- Port users and their contractors performing port related activities within GeelongPort facilities.

Work Location _____ Date _____

 Required work
(Works) _____

 Company to whom permit issued: _____ **(Company)**

(Full legal name including Pty Ltd, Limited and other designations)

Company's ABN/ACN/ARBN: _____

Company's Site Representative _____ Contact No. _____

 Employees engaged in works
(names) _____

GeelongPort Works Coordinator _____ Contact No. _____

- Job Hazards** (tick if hazard exists)
- Heights (above 2 metres fall protection is required).
 - Asbestos (approval required by GeelongPort Maintenance Manager for all asbestos works)
 - Hot Work (fire extinguisher required) Refer to PO_FRM_27 Hot Work Permit Form
 - Confined Space Entry (approval required from GeelongPort Maintenance Manager - atmospheric monitoring and additional confined space permit required)
 - Electrical (all high voltage works to be approved by GeelongPort Maintenance Manager)
 - Excavation/Break in (check and mark underground services - refer to site engineer)
 - Plant Operator (SWL and operators licences)

- Isolations** (tick which services are to be isolated)
- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Electricity (o/h) (u/g) | <input type="checkbox"/> Water | <input type="checkbox"/> Gas |
| <input type="checkbox"/> Telecom | <input type="checkbox"/> Sewer | <input type="checkbox"/> Hydraulics |
| <input type="checkbox"/> Vacuum | <input type="checkbox"/> Compressed Air | |

Contractor has been directed to isolation points and has been communicated required isolation procedures? (Refer PO_RSK_11) - Lock - out/Tag-out isolations

- | | | |
|------------------------------|------------------------------|---|
| <input type="checkbox"/> N/A | <input type="checkbox"/> Yes | <input type="checkbox"/> No (If "No" work is NOT to proceed). |
|------------------------------|------------------------------|---|

Has the contractor ample and adequate lock-out devices to isolate energy sources? (Refer PO_RSK_11)

- | | | |
|------------------------------|------------------------------|---|
| <input type="checkbox"/> N/A | <input type="checkbox"/> Yes | <input type="checkbox"/> No (If "No" work is NOT to proceed). |
|------------------------------|------------------------------|---|

- Safety Clothing and equipment required to be worn.**
- | | | |
|---|---|---|
| <input type="checkbox"/> Safety Shoes | <input type="checkbox"/> Eye Protection | <input type="checkbox"/> Respiratory protection |
| <input type="checkbox"/> Gloves | <input type="checkbox"/> Dust Mask | <input type="checkbox"/> Hard Hat |
| <input type="checkbox"/> Illuminance Vest | <input type="checkbox"/> Other | <input type="checkbox"/> |

Standard Instructions All personnel to be inducted
 Carry out only the work specified
 Be aware of others working in area
 In case of an emergency contact your Works Coordinator
 Vacate area on alarm or request

Other Instructions Representative of Contractor CQN Admin Lascelles Workshop
 to sign in daily at:
 Do you have the following Workcover Public Liability > than \$10 million
 insurance cover:
 Contractor to submit: JSA Crane Permit Application

All contractors to advise GeelongPort of any incident or near miss that occurs while they are in the Port area.

Included is a copy of the "Workplace Safety Rules". Do you and your employees understand these rules Yes No

Special Conditions (if any)

Terms and Conditions:

- In consideration for GeelongPort Pty Ltd (**GeelongPort**) granting the Company this Work Permit or otherwise allowing the Works to go ahead, the Company agrees to be bound by a contract with GeelongPort that contains the details in this Work Permit and the terms and conditions set out in GeelongPort's Port Standards and Procedures (as amended from time to time) (**Contract**).
- Copies of GeelongPort's Port Standards and Procedures may be obtained from GeelongPort's website www.geelongport.com.au or by submitting a request to GeelongPort by facsimile or telephone or by calling in person at GeelongPort's office.
- The Company's Representative warrants that it has the Company's authority to sign this Work Permit and has the Company's authority to enter into and bind the Company to the Contract and undertakes to advise the Company of the Contract.
- The Company acknowledges that in issuing this Work Permit, GeelongPort is not approving or otherwise endorsing any JSA's or documents concerning safety or the Works that were submitted by the Company in connection with this Work Permit.

Signed by Company Representative
 for and on behalf of the Company:
 Name of Signatory Date

Signed for and on behalf of GeelongPort: GeelongPort Works Coordinator/
 GeelongPort Operations Manager/Team Leader

This permit is valid from to
 Date Date

EQUIPMENT RETURNED INTO SERVICE

On/...../..... AM/PM NAME OF AUTHORISED PERSON DATE SIGNATURE OF AUTHORISED PERSON
 PERFORMING THE WORK:

Authorised by: